

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

Contract Number: CW93640
Caption: Experian Pandora Data Management Renewal
Contractor: SupreTech, Inc.
Program Agency: Department of Motor Vehicles (DMV)
Period of Performance: One Year from Date of Award with Option Periods

1. Authorization:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

2. Minimum Need:

The Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) is seeking a contractor to provide a technology solution for the continuity operations. The annual renewal of the Experian Pandora Data Management product provides a suite of technology tools.

DMV leverages the Experian Pandora platform to assist managers with strategic decisions. The Experian Pandora solution features robust data discovery and analysis capabilities. The Pandora solution provides immediate access to DMV data and allow DMV managers to make tactical and deliberate decisions which is necessary for customer service and processing of the large volume of transactions for licensing and vehicle management activities.

3. Estimated Reasonable Cost: Approximately \$28,000.00.

The amount shall cover access to the software solution for a one-year period.

4. Facts Which Justify Sole Source Procurement:

- a. The manufacturer Experian has confirmed that they are the sole licensor of the product and does not sell the software directly.
- b. The manufacturer verified that the access to the product for DC Government is exclusively sold through their authorized reseller SupreTech Incorporated.
- c. The manufacturer verified that the access to the product for DC Government is exclusively sold through their authorized reseller SupreTech Incorporated.

- d. The DMV agency has determined that products/technology is necessary for mission critical agency activities to support business decisions and manage data associated with vehicle combined with the fact that access to the=he technology can bot be achieved through a competitive procurement process, justifies a sole source contract award.
- e. The DMV has invested financial resources and training under the current platform and continuity of the Experian platform is mission critical for the District residents and customers who rely on the decisions and data supported by the technology.

Certification by Agency Director:

I certify that the above findings are correct and complete.

Date

Gabriel Robinson
Agency Director – Department of Motor Vehicles

5. Certification by the Contracting Officer:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Margaret T. Desper
Contracting Officer

Date

Wendell O. Atkinson
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code Section 2-354.02 or 2-354.05). (D.C. Law 6-85; D.C. Official Code Section 2-303.3). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer